



BOROUGH OF DELAWARE WATER GAP

49 MAIN STREET, PO BOX 218

DELAWARE WATER GAP, PA 18327

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CERTIFICATE OF OCCUPANCY POLICY

Certificate of Occupancy (C/O) is required prior to the occupancy of any residential or commercial structure. C/O is mandatory for change of use, home occupation, single family home, multi-family home, and garage. Contact the Borough office when the project is complete to apply for a certificate of occupancy.

The procedure for a property owner to receive a C/O is as follows:

The builder/owner must provide - a completed, signed & notarized Lead Free Plumbing Form
a signed Ordinance # 230 (water conservation)
a completed Occupancy permit application

The Zoning Officer will make an appointment with the property owner to inspect the property to confirm that the project coincides with the project plans. Based on his findings, he will make a recommendation to Borough Council. Council meets the first Monday of each month, Council will review & then vote on the c/o application with the zoning officer's recommendation in mind.